



Aontas Teilgin agus Amais Na hÉireann
Pitch and Putt Union of Ireland

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PPUI SAFEGUARDING TRAINING POLICY

This policy is part of the Safeguarding Statement for the Pitch and Putt Union of Ireland (PPUI) under the Children First Act 2015.

Under PPUI Safeguarding Policies and Procedures and in line with current legislation an individual whose role will have regular and ongoing contact with children or vulnerable adults in the provision of pitch and putt activities **must** complete safeguarding training. This policy sets out the accepted Safeguarding Workshops for the PPUI together with any specific requirements for attendance and renewal of certification.

Also outlined within this policy is a list of typical roles which require safeguarding training. A person assuming such a role within a club, County/Regional Board or the PPUI is required to attend the level which is appropriate for their role.

Safeguarding Training Levels

- ***Safeguarding 1 – Child Welfare & Protection Basic Awareness Course***

This course educates participants on the implementation of best practice in protecting the welfare of children involved in sport. The workshop provides introductory information on codes of conduct, bullying, recruitment etc. as well as child protection guidelines. By following the principles, policy and practical guidelines contained in the Code, sports leaders are playing their part in providing a safe and enjoyable environment in which children can learn and thrive.

- ***Safeguarding 2 – Club Children's Officer Workshop***

A person appointed to the Club Children's Officer position in a club must have completed the Safeguarding 1 workshop and should complete the Club Children's Officer Workshop

The appointment of Club children's Officer is an essential element in the creation of a quality atmosphere for young people in your club. They act as a resource to members with regards to children's issues and ensure that children have a voice in the running of the club and can talk freely about their experiences. This course will help the Club Children's Officer to carry out the function of their role in the club and support the implementation of best practice in the club. Participants will also receive a Club Children's Officer Action Planning document as part of the training.

- ***Safeguarding 3 – Designated Liaison Person Workshop***

A person appointed to the Designated Liaison Person position in a club must have completed the Safeguarding 1 workshop and should complete the Designated Liaison Person workshop.

The designated Liaison Person will be the person responsible for dealing with any concerns about the protection of children. It is recommended that this person is a senior club person.

Roles Requiring Safeguarding Training

The following table outlines the roles within the PPUI and PPUI Affiliated Clubs that require a person to attend Safeguarding training and at what level.

Role requiring Safeguarding Level 1 Training	Role requiring Safeguarding Level 2 Training	Role Requiring Safeguarding Level 3 Training
PPUI Level 1 Coach	Children's Officer	Designated Liaison Officer
Club Juvenile Officer		
County / Regional Board Juvenile Officer		
Children's Officer		
Designated Liaison Officer		
Club Juvenile Committee Members		
County/Regional Board Juvenile Committee Members		
Other Personnel (See Notes Below)		

Notes:

- It is the responsibility of the club or County/Regional Board to ensure that anyone working with or interacts with or is involved in the planning/administration of activities or events with juveniles holds a valid safeguarding training certificate.
- Validation period of certificates commences from the date of the workshop completion.
- Clubs should also ensure that they are compliant with the PPUI National Vetting Policy and that any individual working with juveniles has been vetted.

Safeguarding Courses – Availability

Safeguarding 1

Validation Period: 3 Years

Requirement: No requirement

Expected Attendees: any person listed in the table above and the corresponding notes.

Availability: Through PPUI or your Local Sports Partnership

Renewal: Certificate may be renewed by completing the Safeguarding 1 again or Safeguarding 1 Refresher (e-learning module) – more details below.

Safeguarding 2

Validation Period: 3 Years

Requirement: Must have a valid Safeguarding 1 Certificate

Expected Attendees: any person taking on the role of Club Children's Officer (open to others)

Availability: Through your Local Sports Partnership

Renewal: Certificate may only be renewed by completing the Safeguarding 2 again

Safeguarding 3

Validation Period: 3 Years

Requirement: Must have a valid Safeguarding 1 Certificate

Expected Attendees: any person taking on the role of Designated Liaison Officer (open to others).

Availability: Through your Local Sports Partnership

Renewal: Certificate may only be renewed by completing the Safeguarding 3 again.

Safeguarding 1 Online Refresher Course

If you hold a valid Face to Face Safeguarding 1 Certificate you can renew your Safeguarding 1 Training online through the Sport Ireland e-learning resource. If you use the online refresher it is valid for another 3 years but for further renewal you must attend a Face to Face Safeguarding 1 course with the PPUI or your Local Sports Partnership.

Sport Ireland Safeguarding Refresher: <https://able.inege.com/apps/sportireland/coaches/>

Sport Ireland Safe Sport App

The Sport Ireland Safe Sport app is based on the Code of Ethics & Good Practice for Children's Sport. It is an information and guidance tool for everyone involved in sport for children and young people. The app is aimed at creating greater awareness and understanding about safeguarding and best practice principles in children's sport.

There are four key areas of the app which can be accessed from the home screen:

- Leader/Coach
- Parent/Guardian
- Club/Organisation
- Child/ Young Person

It is recommended that all individuals completing Safeguarding Training should download the app and be aware of its content.

Contact

For all information in relation to Safeguarding 1, 2 and 3 and for details of Safeguarding Level 1 course being run by the PPUI, please contact PPUI National Coaching & Development Manager, Paul Hayes in the PPUI office on 01-6251110 or by e-mail to paulh@ppui.ie